



New Orleans Public Library
Board of Directors Regular Meeting
Main Library Board Room
Tuesday, December 17, 2013
4:30 PM

Minutes

AGENDA

- I. **Call to Order**—Board Chair
- II. **Roll Call**—Board Clerk
 - a. Bernard Charbonnet—Not Present
 - b. Christine Guillory—**Present**
 - c. Susan Larson—**Present**
 - d. Arnel Cosey—Not Present
 - e. Raquel Dufauchard—**Present**
 - f. Lee Reid—**Present**
 - g. Vonda Flentroy-Rice—**Present**
 - h. Duane Stelly—Not Present
 - i. Charles Brown, Linda Copeland, Charles McMorran, Jerry Pinkston, John Marc Sharpe, Jessica Styons, Michel Thompson, Kim Tran, Lawrence Williams—Staff Present
- III. **Approval of Board Meeting Minutes for November 19, 2013.** The Presiding Officer requested a motion to approve the November 19, 2013 Regular Board Meeting minutes. Motion by S. Larson and seconded by V. Rice. No objection to adoption of 11/19/13 board meeting minutes. **Motion carried by a unanimous voice vote.**
- IV. **Approval of NOPL Board Emeritus Policy**—the Library Board Clerk reviewed a draft of the proposed Board Emeritus policy. The policy permits the Library Board to confer the title of “Member Emeritus” or “Chairman Emeritus” to notable former board members that have made a considerable contribution to the NOPL. The Presiding Officer requested a motion to adopt the policy as presented. Motion by L. Reid and seconded by R. Dufauchard. **Motion carried by a unanimous voice vote.**
- V. **Approval of NOPL Extension of Agreement with HNOC**—the Irene Wainwright joined the meeting to discuss the New Orleans Public Library’s agreement with the Historic New Orleans Collection to share the Louisiana Biography and Obituary Index. This agreement was originally signed on October 25, 2008 and the board is requested to agree to another five year extension. The Presiding Officer requested a motion to approve the agreement. Motion by L. Reid and

seconded by S. Larson. **Motion carried by a unanimous voice vote.**

- VI. **Approval of 2014 Board Meeting Calendar**—the Library Director reviewed the Library Administration’s proposed board meeting dates and times. The Presiding Officer requested a motion to approve the Library Administration’s proposed 2014 meeting dates and times. Motion by L. Reid and seconded by S. Larson. **Motion carried by a unanimous voice vote.**
- VII. **Approval of Revised Circulation Policy**—the Library Deputy Director gave an overview of the revisions made to the NOPL Circulation Policy subject to a minor revision. The Presiding Officer requested a motion to approve the Public Library’s revised circulation policy. Motion by L. Reid and seconded by V. Rice. **Motion carried by a unanimous voice vote.**
- VIII. **Reports**
 - a. **NOPL Foundation Report**—Ronald S. Markham gave an overview of his background and his priorities as the new president of the NOPL Foundation.
 - b. **Friends of the New Orleans Public Library**—Scott Cunningham gave report to the Board about the Friends activities especially its board elections and his role as president.
 - c. **Management Reports**
 - 1. **Fiscal Report**—Michel Thompson provided the Board an overview of the NOPL’s current fiscal health and budget status.
- IX. **Old Business**
 - a. **Follow-Up to December 12th Meeting with Andy Kopplin**—the Library Director gave an assessment of the Executive Committee meeting with the City’s 1st deputy mayor regarding a proposed library millage campaign. The city’s administration proposes that a follow up meeting with the Executive Committee meeting in February.
 - b. **Alleged Sexual Assault at Main Library**—the Library Director gave an update on the status of the pending criminal case regarding a sexual assault at Main Library.
 - c. **Donor/Naming Rights Policy**—the Library Director detailed a need to develop a naming rights policy and a scale for accepting donations. The Presiding Officer requested that the Library receive proposals from interested parties to gauge their ability to make a donation.
 - d. **Technology Survey Results**—Kim Tran gave a review of the NOPL’s participation in a national survey that assess public library’s technological offerings.
 - e. **Nora Navra Update**—the Library Director gave an update on the architectural selection process for the Nora Navra library.
 - f. **Joint Board Meetings (01/11/14)**—the Library Director confirmed the Public Library’s full attendance at the Joint Library Boards meeting.

- X. **New Business**
- a. **Introduction of Main Library Branch manager**—Jessica Styons introduced Shelly Masog as the Main Library’s new branch manager.
 - b. **2014 Friends & Foundation Financial Requests**—Michel Thompson provided a copy of the Library’s financial requests to the Friends and the Foundation for the Board’s review.
 - c. **2014 Board Committee Roster**—the Library Director supplied a current copy of the Board’s committee membership. The Presiding Officer invited the board membership to select a committee for which he/she would like to serve.
 - 1. Lee Reid volunteered to serve as a replacement for Helen Kohlman on the Finance Committee.
 - 2. Raquel Dufauchard volunteered to serve on the Bylaws Committee
 - d. **Proposed NOPL Mission Statement**—Linda Copeland presented three revised mission statements for the Board to consider adopting. The Presiding Officer suggested that the Library Administration submit it to the Executive Committee for review before the full board votes to approve it.
- XI. **Attachments**—the Presiding Officer requested the board to review the attachments to the agenda packet.
- XII. **Executive Session**—the Presiding Officer requested unanimous consent to move the meeting into executive session. **Motion carried by unanimous consent.**
- XIII. **Adjournment**— the Presiding Officer requested unanimous consent to move the meeting into executive session. **Motion carried by a unanimous consent.**